

# Table Clinic

## Information and Guidelines

### What is a table clinic?

A Table Clinic is a 5 to 7 minute tabletop demonstration of an educational topic of clinical or practice management interest to dental professionals. At the end of your presentation, you should invite viewers to ask questions, but keep the question and answer period brief. The goal is to repeat your presentation every 5 to 7 minutes. Table Clinic applications are considered based on the presentation synopses provided; if we determine that your table clinic presentation qualifies for .25 CE credit, you will be given a pre-assigned completion code to provide to your viewers. Not all submitted clinics will be available for CE credit but still may be presented.

### When will table clinics be held?

The 2022 Table Clinic Program will be offered on Friday, April 29, 2022. The table clinics will be located on the exhibit floor near the Exhibit Hall Café. This is to provide a quieter learning environment for our attendees and clinicians. Only one session will be offered and will take place from 11:30 a.m. – 1:30 p.m.

### How to apply:

Complete the online form and either email your application to [aschletty@mndental.org](mailto:aschletty@mndental.org) or fax it to the attention of Amber Schletty at the Minnesota Dental Association. Table Clinic Applications **must be received** at the Minnesota Dental Association by **4:00 p.m. on December 17, 2021**, to be considered. Late, incomplete, or illegible applications will be rejected without recourse.

### Rules and regulations:

#### Acceptance of application:

Presenting a table clinic at the Star of the North Meeting is an opportunity granted by the MDA, and inclusion of any presentation as part of the Table Clinic Program at the Star of the North Meeting is at the discretion of the MDA Scientific Sessions Committee.

#### Content:

Table Clinic presentations are to be educational in nature, not promotional or political. Promotion or advertisement of a particular product, company, organization, or agenda is not allowed. Any table clinic presented on behalf of a company, or discusses any aspect of a company's products or services, must be an exhibitor at the meeting.

#### Continuing Education Credits:

The summary of each Table Clinic will be reviewed and assigned appropriate credits at the discretion of the Table Clinic Chairperson. *Not all* submitted clinics will be available for CE credit but still may be presented.

#### Number of presenters:

A maximum of three clinicians will be allowed per table.

#### Registration of clinicians:

It is the obligation of EVERY clinician to register for the Star of the North and pay the appropriate registration fee. The Star of the North Meeting does not waive registration fees for clinicians. Registration for non-member post graduate students is \$10.00. Members of the ADA/MDA do not pay a registration fee, but still must register on their own. For non-MDA Members, in order to avoid the additional onsite registration fee of \$20, we recommend that you register online before the preregistration deadline of March 31.

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**Timing:**

Table clinics must begin and end at the posted times. You are expected to be at your assigned table and ready to begin presenting at 11:30 a.m. and continue to present to interested viewers until the scheduled 1:30 p.m. end of the session. To accomplish this, plan to arrive at the Saint Paul RiverCentre by 10:30 a.m. Tables must be set up and equipment tested in advance of the 11:30 a.m. start.

**Presentation:**

Table clinicians must remain at their tables at all times during their presentations and may not use video, heavy office equipment, amplified sound devices, or actual patients. To make the most of your presentation, you are encouraged to use models, x-rays, charts, and other visual aids. Please note that attendees have difficulty viewing PowerPoint presentations shown on a laptop computer.

**Equipment:**

The Star of the North will provide each Table Clinic with an appropriate number of chairs for presenters, one counter-height table (draped and skirted), signage and an electrical outlet. All other equipment needed to present the Table Clinic must be supplied by the clinician.

**Solicitation:**

There will be no solicitation of names for drawings, petitions, mailing lists, or any other purpose.

**Handouts:**

You may provide handouts to attendees. We ask that you submit a copy of your handout to the MDA no later than March 15, 2022, for review by the Table Clinic Chair. Handouts that have not been reviewed and approved in advance of the meeting will not be permitted. Please note that approved table clinic handouts may be distributed only as part of table clinic presentations; general distribution of literature or materials is not allowed at the Star of the North.

**Judging:**

Table Clinics will no longer be judged as has been done in the past.

**Violation of these rules:**

The committee reserves the right to accept or reject any table clinic application and to take action onsite, up to and including closing down a table clinic, if the committee becomes aware that a table clinic presentation is not adhering to its stated educational content, or for any infraction of the Table Clinic guidelines outlined here, or for any activity considered detrimental to the MDA.